

LEE MEMORIAL HEALTH SYSTEM BOARD OF DIRECTORS

POLICY MANUAL

no. 10.00 D

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PURPOSE:

To provide for adoption, repeal and amendment of Board policies and procedures consistent with of the governing responsibilities of the Lee Memorial Health System Board of Directors.

POLICY:

The Lee Memorial Health System Board of Directors is legally responsible for the management and operation of the System, as well as for all functions related to patient care. This includes responsibility for Medical Staff appointments and provision for ongoing peer review, and for the performance of System personnel and volunteers. The Board of Directors is further responsible for the preservation and proper utilization of all of the assets of the Health System, including all money, all facilities and all equipment.

It is the intention of the Board of Directors:

- To establish, support, manage and furnish facilities, personnel and services which provide for diagnoses, medical, surgical, hospital care, physician care, inpatient and outpatient care, post acute care and other health related services to the sick, injured and disabled person without regard to race, creed, color, sex or national origin.
- To be dedicated to operating the System so that no part of the income or assets of the System will be distributed to, or inure to the benefit of any individual;
- To be responsible for meeting federal guidelines including "Conditions of Participation" through delegation to administration the effective operation of patient grievance and resolution in keeping with System Policy on "Patient Rights and Organizational Ethics";

- To provide education activities related to rendering care to the sick and injured or for the promotion of health;
- To support so far as System policy, legal requirements, circumstances and funds may permit, any activity designed and carried on to promote the general health of the community;
- To provide high quality care and service within the prevailing standards for such service or care;
- To require a high level of professional performance of all practitioners authorized to practice in the System through the appropriate delineation of the clinical privileges that each practitioner may exercise in each facility;
- To require, approve, and maintain medical staff by-laws, rules and regulations for the self-governance of the Medical Staffs of the System's hospitals;
- To provide a means whereby issues concerning the Medical Staff of the System may be discussed by the Medical Staff with the Board of Directors;
- To promote and encourage the establishment of facilities in Lee County which are related to, beneficial to, and promote the use of the services and facilities operated by the System thereby promoting the health and general welfare of the community;
- To engage in such pursuits as may be necessary, or which may aid and assist, carrying out the objectives and purposes for which the System is formed.

1. In furtherance of the above, the Board of Directors shall:
 - a. Adopt, amend, or repeal policies by a majority vote of the Board,
 - b. Select or replace the President, Assistant to the Board, and Board Attorney,
 - c. Adopt, amend, or repeal the By-Laws and other governing resolutions or instruments of the, Lee Memorial Health System Board of Directors, the Medical Staff, subsidiary organizations and sub-agencies.

2. To accomplish the above, the Board of Directors shall establish comprehensive governing Policies, detailed in this manual. The President will see that these policies are implemented and maintained, and that the Mission Statement, Goals and Strategic Objectives, Values, Visions and Code of Excellence are attained. The President, accountable only to the Board of Directors, is delegated sufficient authority and responsibility to formulate subordinate Administrative Policies and Procedures to comply with all governing policies.

3. New policies, amendments, or policy repeal, may be proposed by any member of the Board or the President.
4. Policies must be interpreted and construed in conjunction with the Legislative Enabling Act, the Health System By-Laws, and resolutions adopted by the Board.
5. A person proposing a new Policy or amendment or repeal of an existing Policy shall submit a draft of suggested language for consideration to the Chairman of the Board. If requested, the System Vice President for Legal Services and Risk Management shall assist in the drafting of any such proposal.
6. The Chairman of the Board may confer with the System President, Board Attorney and the System Vice President for Legal Services and Risk Management with regard to clarity of language, legal sufficiency, conflicts with existing policy or law, and other matters regarding practicality and implementation.
7. The Chairman shall place the policy as modified based upon the consultations on an appropriate agenda within sixty (60) days. The Chairman shall provide an explanation of any modifications made.
8. The Board of Directors Policies are divided into four sections as follows:

<u>SECTION</u>	<u>POLICY NUMBERS</u>
General Operations	10.00 - 10.99
Financial Operations	20.00 - 20.99
Medical Staff Relations	30.00 - 30.99
Human Resources	40.00 - 40.99

9. When a policy is issued which supersedes an existing policy, the superseding policy shall be issued in the same number as the existing policy followed by an alphabetical letter; the superseded policy may be discarded.