

LEE MEMORIAL HEALTH SYSTEM BOARD OF DIRECTORS POLICY MANUAL

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supersedes no. 10.15D

category: General Operations
title: Public Addressing the Board

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PURPOSE:

To address public participation.

POLICY:

It is the policy of the Board of Directors of Lee Memorial Health System to encourage attendance and participation at any regular meetings by interested citizens. Note: It is Board policy to not allow public input at workshops, retreats or other meetings where formal action is not taken.

Agenda Item:

Individuals wishing to be recognized and given an opportunity to speak to an Agenda item at a meeting shall notify a Board member or staff member prior to the beginning of the meeting. A "Request to Address the Board of Directors" card will be filled out with the individual's name, address, the item to which the individual wishes to speak, and the date. The card will be given to the Board Chairman, System CEO, or Board Assistant and the individual wishing to speak will be invited to do so prior to a vote occurring on the topic. Each individual wishing to speak will be allotted three (3) minutes which will be timed by Board Staff. If more than ten speakers are addressing the same topic, that topic will be allowed a total of thirty (30) minutes of address.

Non-Agenda Item:

Individuals wishing to address the Board on an item NOT on the Agenda, the Board office must be notified of subject matter at least seven (7) days prior to the meeting to allow staff time to prepare and to insure the matter is within the jurisdiction of the Board.