

# LEE MEMORIAL HEALTH SYSTEM BOARD OF DIRECTORS

## POLICY MANUAL

no. 10.19C

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category: General Operations

title: Risk Management and Safety

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### **PURPOSE:**

To establish a Risk Management and Safety Program.

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### **POLICY:**

There shall be a Risk Management and Safety Program for Lee Memorial Health System, directed toward reducing, to the greatest degree possible, the incidence of accidents and injuries to patients, employees, visitors and others in the hospital environment, and consisting of the following elements:

1. Risk Managers appointed to manage the system's Risk Management Program in accordance with Florida law.
2. A Safety Officer, qualified by experience and training, to manage the system's Safety Program.
3. A committee to oversee safety and environment of care, constituted and functioning in accordance with Joint Commission standards and regulatory rules.
4. A mechanism for periodic reports, no less than quarterly, to the Board of Directors regarding risk management and safety issues, to keep the Board informed and to permit development of appropriate board policy in such matters.

### **PROCEDURE:**

1. The Health System President shall appoint the Safety Officer and Chief Risk Manager pursuant to this policy, and see to the adoption of such administrative policies and procedures as are necessary to carry out this board policy.

2. The Board of Directors shall review, at least quarterly, but as often as needed, risk management and safety reports; and develop appropriate policy regarding accident prevention in the institution. Concern for individual patient and physician confidentiality will be maintained in this process.