

ARTICLE V

ADMINISTRATION

Section 1 President

The Board shall select and appoint a competent chief executive officer with the title of President, who shall be its executive representative in the management of the Health System. The President shall be given the authority set forth in the Enabling Act and the necessary authority and responsibility to operate the health system in all its activities and departments, subject only to such policies as may be adopted and such orders as may be issued by the Board or any of its committees to which the Board has delegated power for such action. The President shall act as the authorized representative of the Board in all matters in which the Board has not formally designated some other person to act. For purposes of service of process under the Enabling Act, Laws of Florida, the President shall be one and the same as Executive Director.

Section 2 Duties of the President

The authority and duties of the President shall include:

- a. Recommends statements of philosophy and objectives and subsidiary operating goals of the health system for adoption by the Board of Directors and its committees. Considers advice of the medical staff.
- b. Recommends to the Board of Directors and its committees the scope and quality of programs and services to be provided by the health system.
- c. Recommends policies governing programs and services for adoption by the Board of Directors. Adopts subordinate operating regulations and procedures. Oversees the implementation of policies.
- d. Oversees the formulation of long-term plans for development of all programs and services. Considers proposals of the medical staff. Recommends approval by the Board of Directors and its Committees.
- e. Appraises the results of programs and services. Reports to the appropriate Board committees and the Board of Directors. Oversees the preparation of reports to the general public concerning results of programs and services.
- f. Recommends to the Board of Directors and its Committees, the administration plan of organization. Evaluates the plan periodically and recommends modifications as appropriate.
- g. Recruits, selects, and appoints individuals to approved administrative positions, following policies adopted by the Board of Directors; and subject to the annual health system budget and policy established by the system board, the president shall have the authority to see to the hiring or retention of such personnel as may be deemed necessary for the efficient management and operation of the public health care system and its subsidiaries and affiliated organizations; and to the firing or termination of such personnel.
- h. Recommends to the Board and its Committees human resource administration and compensation plans and policies.
- i. Evaluates the continuing effectiveness of organization and staff plans. Reports to the Board of Directors and its Committees. Takes corrective action as required.

Section 2

Duties of the President (continued)

- j. Recommends current and projected capital and operating budgets to the Board of Directors and its Committees.
- k. Establishes management control systems for the health system.
- l. Presents timely financial reports to the Committee of the Whole (Finance) covering budget experience, cash flow, revenue experience and debt retirement experience.
- m. Prepares recommendations for expansion and/or modification of facilities for approval of the Board of Directors.
- n. Oversees the preparation of plans for development and fund-raising activities. Recommends their adoption by the Board of Directors.
- o. Represents the health system in the community.
- p. Cooperates with allied health institutions, agencies and councils in the community.
- q. Serves the committees of the Board as an information resource in the development of material to support Board and committee actions.
- r. Responsible for negotiation of contractual relationships with third party agencies providing hospitalization coverage for patients.
- s. Serves as an ex officio member without vote on all Board committees and Medical Staff committees, and shall attend regular and special meetings of the Board as an active participant in his official capacity as Chief Executive Officer.
- t. Presents reports apprising the Board of major developments in the health care field.
- u. Evaluates and develops the health system's education programs and presents reports to the Board of Directors.
- v. Provides administrative assistance to chairman of clinical departments.
- w. Establishes and maintains close working relationship with the President of the Medical Staff and works with the President of the staff on mutual problems and programs.
- x. Responsible for overall Medical Staff relations.

Section 3

Working Relationships

- a. Accountable to the Board of Directors, through its committees, for all health system activities.
- b. Coordinates all internal health system affairs through close working relationships with Vice Presidents.
- c. Works closely with members of the Medical Staff on matters of mutual concern.
- d. Represents the health system in its external relationships with community health organizations and agencies.