

# Volunteer *UPDATE*

Lee Memorial Health System

Volume 16, Issue 7

April 2008

## From Donna's Desk...

We enjoyed seeing everyone who attended the annual Volunteer Recognition Luncheons. I am always so inspired after this event, seeing nearly 375 volunteers at each one of the luncheons. Based on this figure we welcomed and thanked over 1,100 volunteers in person during our trio of luncheons!

Well it doesn't stop there. We will be celebrating volunteers during the entire month of April. Don't forget to sign up for the weekly raffle at the computer kiosks and watch for the special surprises during

**National Volunteer Week, April 27-May 3, 2008.**



I'd like to say a special Thank You to two Lee Memorial Hospital volunteers, **Joe Wiedemann** and **David Johns**. Both of these volunteers worked several shifts each for three weeks as greeters at the MOC building, assisting patients and visitors who had previously used the valet parking. With their help, the transition from the valet parking was almost seamless. The **Volunteer Trolley drivers** also played an important role in this transition as well and will continue to serve our customers in the absence of the greeters. Thank you to all the volunteers who were involved in this project.

Annual TB Testing for employees and volunteers who work directly with patients will begin at the end of April. Only volunteers eligible for annual TB testing will receive a letter in the mail with dates and locations. All other volunteers are exempt from annual testing and will not have to report. If you have any questions, please contact the Volunteer Resources office at your location—LMH, 334-5388 or HPMC, 432-3055.

Have a good volunteer story to tell? Send it to us for the next newsletter. We love to read about you and so do our volunteers. Beginning next month our **Volunteer UPDATE** will be sent out bimonthly, so you will have some extra time to get your story to us. This is one of our efforts to cut down on costs. We are looking forward to hearing

from you.

In the meantime, keep smiling and Happy Volunteering!

A handwritten signature in black ink, appearing to read "Donna".

### **Volunteer Resources and Auxiliary Staff**

**Donna Bradish, Director - Lee Memorial Hospital**

239-336-6103

**Jill Palmer, Director - HealthPark Medical Center**

239-432-3275

**Jennifer Paz, LMH Secretary**

239-334-5388

**Pat Nyberg, HP Secretary**

239-432-3055

**Marianne Bechhold, Auxiliary President**

239-334-5307

**Linda Johnson, Auxiliary Secretary**

239-334-5307

### **LMHS MISSION STATEMENT**

To continue to meet the health care needs and improve the health status of the people of Southwest Florida.  
*Quality, Access, People, Community, Cost*

### *What's Inside*

<b>Service Hour Awards</b>	<b>2</b>
<b>100 Hour Volunteers</b>	<b>2</b>
<b>Volunteer Hot Spots</b>	<b>2</b>
<b>A Message from Jim Nathan</b>	<b>3</b>
<b>Did You Know?</b>	<b>3</b>
<b>Auxiliary Action</b>	<b>4</b>
<b>Vacation Notification</b>	<b>5</b>
<b>Dates To Remember</b>	<b>6</b>

# Service Hour Awards... February

## 100 Hours

Linda Ashton  
John Bergmann  
Nancy Bergmann  
Kathleen Bestler  
Mary Chamberlain  
Roberta Curtin  
Frank Donnelly, Sr.  
Sherry Garber-Hellmann  
David Garry  
Merrit Guerne  
Jennifer Halpin  
Ann Johnson  
Judith Ann Koloski  
Mirel Legault  
Harriet Levine  
Kathleen McGrath  
Joan McMahon  
Patricia Neidorf  
James Philbin  
Crystal Prawdzik

James Schafer  
Sharyn Schlitter  
Richard Shank  
Virginia Slavens  
Donna Swarthout  
Corina Tiemeyer  
Kathleen Urbanski  
Joyce Voet  
Frederick Wiedemann  
Bethany Wolff  
Gayla Wright  
Kathryn Zehnder  
500 Hours  
Janet Bosshard  
Sandra Brecht  
Carolyn Brooks  
Suellen Carey  
Jean Conisha  
Richard Gaede  
Bernadette Hamera  
Carol Hartman

Jean Perkins  
Virginia Rogers  
1,000 Hours  
Beatrice Corf  
Joan Harding  
June Hazen  
Thomas Santin  
Ketki Shah  
Darlene Warner  
Franklin Warner  
1,500 Hours  
Doris Estep  
Louise Noon  
Elizabeth Swoboda  
Paula Tebbetts  
2,000 Hours  
Linda Frankhouser  
Paula Kalemeris  
2,500 Hours  
Heidi Heinrichsberg  
Margaret Knapp

Velma Washburn  
3,000 Hours  
Bonita Dooley  
Susan Ebbets  
Cleo Kleer  
Rosemar Sowa  
4,000 Hours  
Josephine Fasano  
Mary Patas  
5,000 Hours  
Bernice Romano  
8,000 Hours  
June Gandy  
9,000 Hours  
Charles Hummel

9,500 Hours  
Lee Anderson



### TOTAL HOURS-February

**22,011.44**

Value of Volunteer Service  
to LMHS:

**\$413,146.47**

## Important Reminders...

### ANNUAL TB TESTING

If you volunteer in an area with direct patient contact and you are a year-round resident you will be required to participate in the Annual TB testing. All volunteers that meet this requirement should be receiving a letter with the TB testing schedule. If you feel this applies to you and you did not receive a letter, please contact Jill Palmer at 239-432-3275. *New volunteers that started after February 1, 2008 are exempt at this time.*

### SEASONAL VOLUNTEERS

**Leaving for the Summer? Complete the Vacation Notification on page 4 and return to Volunteer Resources. Call us when you return.**

### ANNUAL EDUCATION

If you have not already completed your Annual Education test, please stop into the Volunteer Resources office to pick up an extra copy. In order to stay active, all volunteers must complete their Annual Education packet. Annual Education is required by The Joint Commission.

### NATIONAL VOLUNTEER WEEK

**Goodies and treats will be available to all volunteers during the week of April 27-May 3. Let us say THANK YOU for all you do!**

## Volunteer Hot Spots...

### Lee Memorial Hospital

- ◆ All Star Joint Center
  - ◆ Bright Ideas Gift Shop
  - ◆ \*\*\*Golden Group—projects & chart collation
  - ◆ \*\*\*Receiving Dock/Central Supply Room
  - ◆ Customer Service—Clerical
  - ◆ Emergency Room—Customer Service Greeter
  - ◆ Lobby Information Desks (*computer use, training provided*)
  - ◆ Medical Library
  - ◆ \*\*\*Popcorn Cart
  - ◆ \*\*\*Post Office
  - ◆ Surgery Information Desk
  - ◆ Healthy Start—on Carrell Road
  - ◆ Wellness Center—on Carrell Road
  - ◆ \*\*\*Volunteer Resources—Clerical
- Call 334-5388 for more information.

### HealthPark Medical Center

- ◆ Birthday Suite Tour Guide—evenings/weekends
  - ◆ Care Center—Activities Department
  - ◆ Endoscopy Assistant
  - ◆ Magazine Cart Attendant
  - ◆ \*\*\*Mail Room & Copy Center Attendant
  - ◆ Medical Library Assistant
  - ◆ \*\*\*Basic Life Support course Assistant
  - ◆ Receiving Dock/Central Supply Room Assistant
  - ◆ Patient Information Desk (*computer use, training provided*)
  - ◆ \*\*\*3rd Floor Surgery Information Desk (year-round preferred)
- Call 432-3055 for more information.  
\*\*\*URGENT need

## A Message from Jim Nathan, LMHS President

**For the latest information and questions regarding the financial state of Lee Memorial Health System, please visit the Teaming Up website at [www.leememorial.org/teamup/index.asp](http://www.leememorial.org/teamup/index.asp). Please view Jim's informative message by clicking on "Jim's "Our Challenge" video 1 & 2.**

The "Team-Up" website is our dedicated source to give all of our employees, volunteers and physicians important and timely news related to the financial challenges we face in 2008.

With more than 9,000 employees, nearly 4,000 volunteers and over 1,000 physicians, it is more important than ever

to stay connected and communicate with one another.

We didn't create the external economic challenges but by taking a positive, shared "can-do" attitude we can effectively deal with challenges sent our way. I know that in the months ahead, we will continue to work together to tackle what may come.

Together we will continue to be a health care organization that is well respected throughout our nation.



Jim Nathan, President/CEO, LMHS

## Did You Know?

Did you know that the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) has changed its name? After more than 19 years, JCAHO has shortened their name to **The Joint Commission**. The name change signifies that they are moving beyond a traditional approach into a wider range of certification and accreditation products. TJC provides an accreditation "seal of approval". They conduct unannounced surveys using a tracer methodology. This means that at any time The Joint Commission could visit our health system and ask questions of the staff, patients, visitors and volunteers.

Please make sure to always wear your ID badge while volunteering and to make sure that your name and photo are visible. **Can you answer the following questions?** What is your role in the event of an emergency (ex. Fire). What is a Code Red? What does R.A.C.E stand for in the fire safety formula? Are volunteers and staff that are not involved in a patient's care allowed to access medical information? What does HIPAA mean? What is the single most effective way to prevent the spread of infection? *Need Help?* Consult your Annual Education packet or stop into the Volunteer Resources office. **Everyone is a part of the LMHS Team.**

## Want To Help? No Sewing Required



We need you help and there is NO sewing required. Volunteers are need to help make "no-sew" fleece blankets for the Hematology/Oncology unit at The Children's Hospital. These blankets are given to children newly diagnosed as a warm cozy item to cuddle up with. We are looking for donations of time to make the blankets. You can check out fleece and scissors in the Volunteer Office to take home. Each blanket takes approximately 1 1/2 hours to make. Our goal is to donate 100 blankets by the end of the year and we need all the help we can get. We are also accepting donations of "no-sew" fleece blanket kits. Questions, call Jill at 239-432-3275.

**Thank You** Thank you to the 1,250 LMH and HPMC volunteers that contributed over 22,011 hours during the month of February. We couldn't do it without you!!

Thank you to the following HealthPark Medical Center volunteers that assisted during the February Auxiliary Sale: Lois Davenport, Mary Ellen & Bob Geiger, John Bergshoff

Sincerely,

**Ketki Shah**, VP-HPMC Auxiliary

Thank you to the following Lee Memorial Hospital volunteers that assisted during the February Auxiliary Jewlrey Sale: Nellie Hofman, Nancy Sammons, Jessie Silvecky and Jo Kallasy.

Sincerely,

**Jean Perkins**, VP-LMH Auxiliary

**VOLUNTEER SEASONAL VACATION NOTIFICATION**

2008

**Lee Memorial Health System**

**CAMPUS:** \_\_\_ HPMC \_\_\_ LMH \_\_\_ Off-Site      **DATE** \_\_\_\_\_

**NAME** \_\_\_\_\_

**LOCAL ADDRESS** \_\_\_\_\_

**OTHER ADDRESS** \_\_\_\_\_

**PHONE: LOCAL** \_\_\_\_\_ **OTHER** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**DATE LEAVING** \_\_\_\_\_ **DATE RETURNING** \_\_\_\_\_

**CURRENT AREA(S) ASSIGNED**                      **LMH/HP**      **SHIFT: (DAY & TIME)**

\_\_\_\_\_

\_\_\_\_\_

*Please notify your supervisor/chairman of the date you are leaving and expect to return.*

**SUPERVISOR/CHAIRMAN'S NAME** \_\_\_\_\_

**\*Substitute's Name** \_\_\_\_\_ **Phone Number** \_\_\_\_\_

**POLICY AND PROCEDURE FOR EXTENDED VACATION**

\* Volunteers may retain their assigned position by arranging for qualified substitutes to cover their absence. It is the policy of the Volunteer Resources Department not to hold any assignment for a volunteer that is absent without a qualified substitute. This assignment must be approved by your Supervisor/Chairman.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**Please return completed form to:**  
**Volunteer Resources**  
**(Attention HPMC or LMH)**  
**P.O. Box 2218**  
**Fort Myers, FL 33902**

# Auxiliary Action

**2007-2008 Auxiliary Board of Directors :** **President:** Marianne Bechhold **Treasurer:** Jim Martin  
**Vice President: Lee Memorial Hospital:** Jean Perkins **Vice President: HealthPark Medical Center:** Ketki Shah  
**Vice President Membership:** Tommie Schott **Secretary:** Al Kinkle  
**Board Members At-Large :** Mary Jane Rockas, Sandy Heise, Nora Harmon

Dear Auxilian –

**T**he Bakeless Bake Sale checks keep rolling in.... There's still time if you haven't mailed yours yet. Just send it to Bake Sale, Lee Memorial Auxiliary, P.O. Box 2218, Fort Myers, FL 33902. We're also continuing to receive 2008 dues. In case you haven't renewed your membership or if you would like to become a new member, please send your \$10 today to the Lee Memorial Auxiliary at the same address.

This is our last monthly newsletter. In order to save money, we'll be going to a bi-monthly schedule. But rest assured, if there is news of note that needs to be shared in a timely fashion, we will certainly be contacting you.

One of the most important responsibilities your Board faces each year is recommending the ways we earmark the monies the Auxiliary raises. Departments present their programs, projects and technology in need of funding and we try to prioritize and determine which ones bring the greatest benefits to our patients and staff. This process is beginning in April and we will keep you posted.

It's been a long two years since The Pink Bazaar Resale and Thrift Shoppe closed. It is still sorely missed by both the community and the Auxiliary. Our goal in the next few months is to research the feasibility of opening something similar. There should be new opportunities for rental space at reduced rates in today's market. Keep your eyes open. Please call me at 466-1266 if you have any suggestions.

Many of you will be leaving for your summer homes soon. It's unbelievable the months have passed by so quickly. Best of luck to you. We'll be anxiously awaiting your return

Thank you,

*Marianne*

Marianne Bechhold,  
President 2007-2008

**Lee Memorial Health System  
Board of Directors 2008**

**DISTRICT ONE**

John D. Donaldson, MD  
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Marilyn Stout

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**James R. Nathan,**

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**Marianne Bechhold,**

Lee Memorial Auxiliary President

**Volunteer UPDATE is published by  
Lee Memorial Health System  
Volunteer Resources**

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Auxiliary Development LMH—Donna Bradish

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HEALTH SYSTEM**

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# Volunteer *UPDATE*

Lee Memorial Health System

## *Dates To Remember...*

- ♥ **April 21-22—Auxiliary Sale: Scholastic Books,** Lee Memorial Hospital/Auditorium
- ♥ **April 23-24—Auxiliary Sale: Scholastic Books,** HealthPark Medical Center/Atrium
- ♥ **April 27-May 3—National Volunteer Week—**goodies and treats available at LMH and HPMC.
- ♥ **May 1—New Volunteer Orientation,** Lee Memorial Hospital, 9a-12p. Registration Required.
- ♥ **May 19-20—Auxiliary Sale: Pots and Pans,** HealthPark Medical Center/Atrium
- ♥ **May 21-22—Auxiliary Sale: Pots and Pans,** Lee Memorial Hospital/Auditorium

**Staff Activities Tickets:** Stop by the Bright Ideas Gift Shops at LMH and HPMC to order any event tickets (*payable by check ONLY*).

**Florida Theme Park Tickets:** Contact AAA for the LMHS Theme Park Discount..

## *In Memory of...*

*We did not receive notice of any deaths this past month. If we have missed someone, please contact Jill Palmer at 239-432-3275.*

